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**MINUTES OF A SPECIAL MEETING OF THE  
HERITAGE CONSERVANCY BOARD OF THE TOWN OF CLARKDALE,  
HELD ON NOVEMBER 1, 2002 AT 11:00 A.M.,  
IN THE CLARK MEMORIAL LIBRARY, CLARKDALE, ARIZONA.**

A Special meeting of the Heritage Conservancy Board of the Town of Clarkdale was held on November 1, 2002 at 11:00 a.m. in the Clark Memorial Library, Clarkdale, Arizona.

Board Members:

Chairperson Pat Williams  
Vice Chair Normalinda Zuniga  
Linda McDonough  
Flora Safford (absent)  
Jesse Valdez

Staff: Admin. Assistant Charlotte Hawken

Chairperson Williams called the meeting to order at 11:15 a.m. and noted that Boardmember Safford was absent.

**WORKSESSION - Mission statement.**

Each member presented their sample statements and the board discussed changes, corrections and formatting. Chairperson Williams moved that the statement be as follows:

The mission of the Clarkdale Heritage Conservancy Board is to collect, identify, interpret, document, and disseminate accurate information pertaining to the history of Clarkdale and to preserve and protect this history and all historic artifacts, archives and structures.

Boardmember McDonough seconded and it passed unanimously. The board then agreed to try to break it into two sentences and to add policies/goals/procedures at a later date.

**WORKSESSION - Heritage Conservancy Board Facilities Needs.** All of the members present agreed that the old clinic (most recently used by the Motor Vehicle

Department) might be the ideal place for Heritage activities for the following reasons:

- 1) The security and climate control of the entire building would be under the boards control. This might increase the possibility of donations.
- 2) The building contains the old jail, which would be a highlight to allow public access.
- 3) There is enough room for storage in the basement and a museum and research on the upper floor.

- 4) The collection would be more valuable to the town if it was collected all in one place.

The board noted that rooms in the basement of the Library work well except that the temperature fluctuates according to the needs of other spaces in the building. The vents can be adjusted to limit those effects.

The Board noted that the Ladies Lounge and Reading Room in the Clubhouse are very good for display, but not as rental space to the public or as archival storage.

The Board stated they need three types of space:

- 1) Storage area with climate control (68 degrees, humidity, sunlight) with dry pipe sprinklers.
- 2) Research area separate but adjacent to the storage area with less demanding climate control.
- 3) Museum display area could be a separate space.

**CATHOLIC CHURCH - Letter from Director of Real Property for the Church.** Board member Valdez stated he asked Town Clerk Driscoll about the status of the church

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and was given a letter from the church, dated 9/10/02, saying the Diocese had not made a decision yet. He noted that a group of residents intends to approach Rev. Pelletier about their desires regarding the building and about keeping them informed of any pending decisions.

The Board agreed to meet briefly on Monday, November 4, 2002, at 10:00 a.m. in the Library to finalize the number of sentences in the mission statement and to clarify the facilities square footage needed by the Board.

**ADJOURNMENT** - Without objection, Chairperson Williams adjourned the meeting at 1:00 p.m.

**APPROVED:**

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Pat Williams, Chairperson

**SUBMITTED:**

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Charlotte Hawken, Admin. Assistant